

Work for a company that appreciates you!

Senior Property Outside Adjuster

New Hampshire

Join a team that is committed to ensuring that our employees feel empowered, valued, and have opportunities for career growth and advancement. A positive work environment, competitive salaries, and an attractive benefits package explain why so many qualified professionals choose MMG Insurance.

Responsibilities include but are not limited to:

- Identifies different insurance contracts and endorsements and refers to specific policy contracts for interpretation of coverages in claims' situations.
 Investigates and evaluates higher value more complex first and third-party claims in the field which
- Investigates and evaluates higher value more complex first and third-party claims in the field which
 requires the scheduling and prompt keeping of appointments with insureds, claimants and/or
 witnesses, and other individuals as needed. Prepares documentation of files, writes damage
 estimates, and obtains signed and/or recorded statements from insureds, claimants and/or witnesses
 and other individuals.
- Evaluates property damage by inspecting property to determine the extent of the company's liability.
- Determine values and sets appropriate reserve.
- Negotiates and settles first and third-party claims with insureds and/or claimants.

Qualifications:

- Bachelor's degree and 6-8 years related experience and/or training; or equivalent combination of education and experience.
- Demonstrates excellent verbal and written communication skills.
- Excellent telephone etiquette and interpersonal skills.
- Solid time management and organizational skills.
- Demonstrates group presentation skills.
- Results driven and self-motivated.
- Understands the importance of teamwork.

Benefits offered by MMG:

MMG offers competitive benefits including options and choices to fit your needs such as medical, dental, life insurance, employee profit-sharing, disability income protection, 401k plan, paid time off, and education financial assistance.

About MMG:

Established in 1897, MMG has a rich history of providing peace of mind to our customers. We are headquartered in Presque Isle, Maine with operations in Maine, Vermont, New Hampshire, Pennsylvania and Virginia. A firm commitment to our employees and community along with outstanding customer service is our hallmark.

Please mail cover letter and current resume to: HUMAN RESOURCES, ATTN: Recruiting, MMG Insurance Company POB 729, Presque Isle, Maine 04769 Or email to <u>human.resources@mmgins.com</u> Visit us at <u>www.mmgins.com</u> or find us on Facebook at www.facebook.com/mmginsurance

