



Come work with the company voted one of Maine's Best Places to Work six times.



PROPERTY CLAIMS ASSOCIATE INSIDE ADJUSTER

Presque Isle, Maine

GROW YOUR CAREER WITH A LEADER... GROW WITH MMG!

MMG Insurance has a great opportunity for you to join a winning team! We are looking for a motivated person to join us as a Property Claims Associate Inside Adjuster. If you are ready to work for a customer focused industry leader that believes in treating employees like family – apply today!

Responsibilities:

- Interviews, telephones or corresponds with insureds, evaluates lower value, less complex property damage estimates to determine extent of company's liability.
- Assists with investigating claims which require documentation of files, writes damage estimates, and obtains signed and/or recorded statements from insureds, witnesses, and other individuals, as needed.
- Determines value and recommends appropriate reserve.
- Assists with negotiating and settling first-party property claims with insureds, claimants and other insurance companies.
- Assists with investigating and preparing files for Subrogation.

Excellent communication and investigation skills are a big key to success. Our Adjusters regularly work with insureds, claimants, attorneys, state and local police, fire departments, adjusters, other companies or contractors, insurance agents, and other individuals, as needed. Some travel may be required.

Qualifications:

- Bachelor's degree; or equivalent combination of education and experience. Construction background is a plus.
- Demonstrates good reasoning ability
- Above-average telephone and interpersonal, relationship skills
- Excellent negotiation skills

Benefits offered by MMG:

MMG offers competitive benefits including options and choices to fit your needs such as medical, dental, life insurance, employee profit-sharing, disability income protection, 401k plan, paid time off, and education financial assistance.

About MMG:

Established in 1897, MMG has a rich history of providing peace of mind to our customers. We are headquartered in Presque Isle, Maine with operations in Maine, Vermont, New Hampshire, Pennsylvania and Virginia. A firm commitment to our employees and community along with outstanding customer service is our hallmark.

Please mail cover letter and current resume to:
HUMAN RESOURCES, ATTN: Recruiting, MMG Insurance Company
POB 729, Presque Isle, Maine 04769
Or email to human.resources@mmgins.com
Visit us at www.mmgins.com
or find us on Facebook at www.facebook.com/mmginsurance

